



SCHOOL COMMITTEE

BUSINESS MEETING OPEN SESSION MINUTES July 9, 2018

Meeting:	School Committee
Date:	July 9, 2018
Location:	MERHS Learning Commons
Attendees:	Pamela Beaudoin, Superintendent Avi Urbas, Director of Finance Ann Cameron, Chairperson Julie Riordan, Co-Chairperson Sarah Wolf Ken Warnock Shannon Erdmann
Absent:	Rachel Fitzgibbon Caroline Weld
Guests:	
Recorded by:	Gail Hunter

A. Call to Order – The meeting was called to order at 6:30 p.m.

B. Business Meeting

1) Consent Agenda

- Acceptance of Warrants
- Minutes June 26, 2018

Warrants 1073, 1001 and 1002 – *Mr. Warnock moved to approve the Warrants, Ms. Riordan seconded the motion. The motion passed unanimously.*

Minutes for June 26, 2018 – Minutes were approved with 2 edits.

Ms. Erdman moved to approve the Minutes of June 26, 2018, Ms. Wolf seconded the motion. The motion passed with Mr. Warnock, Ms. Cameron and Ms. Riordan abstaining.

2) Sub-Committee Reports – There were no reports.

However, the School Committee met to review the recommendations of the Memorial School Building Committee – Working Group Summary. Following the last School Building Committee Meeting there were three areas the Building Committee believed required further clarification:

- Single Phasing Option
- DWMP Proposal
- JCJ Proposal

Mr. Urbas presented the process and conclusion of the Working Group to the School Committee.

Single Phase Option: Consultant teams of WTR, JCJ and DWMP spent the week of 7/2/2018 developing and documenting an analysis of potential savings for moving from proposed multi-phasing option to a single-phase option. After a thorough review, Working Group did not recommend changing the team's current phasing for the following reasons:

- Both options are driven by a constrained site.
- Total savings nets out to \$64K savings to MERSD.
- No locations identified, studied or approved that would house the 24 modular units associated with single-phase option.
- Original (multi-phase construction) has slightly less impact on students by moving demolition to summer months and keeping students out of modular units.
- Single-phase option would reduce construction timeline by 4 months, reduce timeline risk and potentially be more appealing to sub-contractors.
- The single-phase option did assume that modular design would need to begin prior to a November 2019 vote – requiring pre-spending before vetting by the Towns.

Both DWMP and JCJ Proposals were accepted as presented with an option to review as the construction process evolves. The proposals were higher than the reimbursement approved by MSBA primarily having to do with site constraints and the longer construction timeline.

Additional questions considered by the Working Group: is the project overstaffed and what is the relationship with JCJ and sub-contractors. Overstaffing question will be revisited when the project is underway. Additionally, JCJ fully explained their relationship to sub-contractors and the 10% administrative fee to supervise and manage sub-contractors specifically: geotechnical, hazmat and acoustical sub-contractors.

DWMP requested and received an extension from MSBA for the submission of the Total Project Budget (3011) while the Working Group completed their final review and analysis of the Project.

The School Committee briefly reviewed the agenda for August 7, 2018: contract status will be discussed along with School Resource Officer. Books for the retreat were distributed. Ms.

Cameron requested committee members complete their written evaluations and Business Meeting was scheduled for 5:00 to 6:00 p.m. on August 7th.

3) Attendance at Building Committee Meeting 7:00 p.m.

The School Building Committee meeting was called to order and the SBC reviewed and accepted the Working Group recommendations.

Additionally, the Committees reviewed the Design Updates:

- Reviewed images of the roof line following the reduction of classrooms and both Committees agreed to select Option 2.
- The reduction in square footage resulted in an unacceptable net to gross ratio. Potential design solutions included increasing the size of the gym and project rooms. The SBC stated JCJ should resolve the net to gross ratio without increasing the square footage of the building. The ratio will be resolved by reducing the size of classrooms and fully utilizing hallways for educational purposes.

Review Total Project Budget (3011): revisions to the final 3011 will be required with the resolution of the net to gross ratio and final construction estimates based on the resolution.

The Committees will approve \$52.6M

Motion to empower Superintendent Beaudoin and Chairperson Cameron to approve and sign certification of Schematic Design (3011) for submission to MSBA – with an acceptable ratio of 1.5 gross out factor and a budget not to exceed \$52,670,521.

Ms. Riordan moved the motion for the School Committee and Ms. Wolf seconded the motion. The motion passed unanimously.

Ms. Riordan moved to adjourn the School Committee Meeting, Ms. Wolf seconded the motion. The motion passed unanimously.