

## AGENDA

Project: Manchester Memorial Elementary School  
Subject: School Building Committee Meeting  
Location: Manchester MS/HS – Library  
Distribution: Attendees, Project File

Project No: MP17-114  
Meeting Date: 12/11/2018  
Time: 7:00 PM  
Prepared By: C.Shefferman



- 
1. Call to Order & Intro
  2. Previous Topics & Approval of November 27, 2018 Meeting Minutes
  3. MEP Systems-MEP Subcommittee Report
    - A. Oldeman, S. Creighton, J. Pagliarulo, S. Hunt, G. Scharfe, A. Urbas
  4. Design Update
    - Updated Workplan
    - Updated Schedule
  5. Exterior Update-Design Subcommittee Report
    - G. Brewster, A. Oldeman, R. Breuker, J. Willis, C. Hay, P. Beaudoin
  6. Staging/Laydown Construction Area
  7. Invoices and Commitments for Approval
  8. Other Topics Not Reasonably Anticipated 48 hours prior to Meeting
  9. Public Comments
  10. Next Meetings
  11. Adjourn

PROJECT MANAGERS  
ARCHITECTS

Newburyport, MA 01950  
260 Merrimac Street Bldg 7  
978.499.2999 ph  
978.499.2944 fax

[www.doreandwhittier.com](http://www.doreandwhittier.com)