

March 11, 2022

To: MERSD School Committee

From: Avi Urbas, Director of Finance & Operations

Copy: Pam Beaudoin, Superintendent of Schools

Re: Financials/Warrants for 3/15/22 School Committee Meeting

Greetings, MERSD School Committee.

Attached please find financials for Tuesday's 3/15/22 School Committee meeting. Here is an overview of the vouchers and a few highlights to bring to your attention.

Voucher 1044: main AP voucher, totaling \$460K. Of note:

- Curriculum & Technology:
 - \$4.9K to Beverly Public Schools and \$8K to SEEM Collaborative – these are monthly out-of-district (OOD) tuition expenses, that are charged to the School Choice (SC) fund because the students are SC students. OOD for SC students is reimbursed 100% by the sending school district, in the form of “School Choice receiving” revenue that MERSD receives monthly, which will offset the OOD expense in our separate SC fund.
 - \$3.5K to Sue Chrisinger for professional development at the elementary level related to implementation of the Wonders reading curriculum.
 - \$7.4K to Lunchtime, our food service “point of sale” (aka POS) software at our registers. This software keeps track of student balances, student food allergies, and free/reduced price meal compliance for DESE. Our annual software licensing fee is \$3.5K, and this expenditure is an additional one-time upgrade of the devices, which has not been necessary for many years, but is needed now to bring the devices up to current capabilities.
 - \$4.9K to Sprint for January (\$3.5K) and February (\$1.4K) monthly invoices for cell service. The February invoice is indicative of our monthly cost, and the January invoice had additional one-time charges related to new phones that are needed to replace much older phones will no longer be function when Sprint upgrades its network in June.
- Facilities & Operations:
 - \$21K to Jeffrey's Creek for snow removal through February, bringing the seasonal total to \$66K, still in line with budget.
 - \$960 to Air Duct Services for mold remediation at EES. This was in the basement, not in classroom/student/staff spaces.
 - \$4K to YMCA of the North Shore for pool rental for HS athletics

Voucher 1045: \$442 monthly employer payment to Medicare for retirees

Voucher 1046: tax of \$11.21 on meals purchased by adults in February

Voucher 1047:

Invoices approved at the 3/8 monthly School Building Committee meeting for the Memorial School (MMES) project, including:

- Monthly payments for February to project team of \$17K to Dore & Whittier (OPM) and \$32K to JCJ Architects – each just the monthly fee with no additional services, and \$139K to WT Rich (Construction Managers).
- Other invoices include \$14K to United Rentals for purchase (not rental) of scissors lift, \$21K to CDW for Promethean Activeboards delivered (after a long back order, due to supply chain issues) for Phase 2 of construction spaces that opened this school year, specifically, PreK, music and gym.

Please let me know if you have any questions.

Best regards,

Avi Urbas